

Research Audit for Research Management and Editorial Board Performance

June 25-27, 2025

Hotel Salcedo de Vigan, Vigan City, Philippines

This two-day training aims to strengthen institutional research management systems and enhance the capabilities of editorial boards in managing academic journals. Through this training, participants will gain insights into the evolving roles of research managers, best practices in journal administration, quality assurance mechanisms, and strategies for transitioning journals from local to international indexing platforms such as **Scopus** and **Clarivate**.

Day 1:

June 25, 2025 (Wednesday)

Arrival of Participants/Free-day

Day 2:

June 26, 2025 (Thursday)

8:30 am – 9:00 am

Registration

9:01 am – 9:10 am

Invocation
National Anthem
Introduction of Speaker

9:11 am – 10:30 am

Topic 1: Evolving Role of Research Management

Exploring new expectations and responsibilities in managing research outputs and compliance.

10:31 am – 12:00 nn

Topic 2: Managing Departmental/Disciplinary Journals

Frameworks for managing focused academic publications.

12:01 pm – 1:00 pm

L U N C H

1:01 pm – 4:30 pm

Topic 3: Managing Institutional/University Journals

Organizational structure, editorial policies, and publication frequency.

4:31 pm – 5:00 pm

Wrap-up of Lectures, open forum, and Q&A.

Day 3:

June 27, 2025 (Friday)

8:30 am – 8:55 am	Registration
8:56 am – 9:00 am	Invocation
9:01 am – 10:30 am	<i>Topic 4: Differences Between Local Journals and International Journals</i> Editorial standards, indexing criteria, and peer review practices.
10:31 am – 12:00 nn	<i>Topic 5: Quality Assurance for Journals</i> Developing internal systems to uphold editorial and ethical standards.
12:01 pm – 1:00 pm	L U N C H
1:01 pm – 4:15 pm	<i>Topic 6: Roadmap of Journal from Local to International (Scopus and Clarivate)</i> Strategic planning, requirements, and institutional support mechanisms.
4:16 pm – 4:45 pm	Wrap-up of Lectures, open forum, and Q&A.
4:46 pm – 5:00 pm	Closing Program/Awarding of Certificates

End